

**TALLAHATCHIE VALLEY ELECTRIC POWER ASSOCIATION  
JOB DESCRIPTION**

<b>Title:</b>	ROW-Equipment Operator	<b>Reviewed:</b>	March 2022
<b>Number:</b>		<b>Exempt Status:</b>	Non-exempt
<b>EEO-1</b>	51-9032	<b>Reports To:</b>	ROW Superintendent
<b>EEO-1 Class</b>	15 Z	<b>Supervises:</b>	none

**JOB PURPOSE**

This job is that of an experienced heavy equipment operator of the Association's equipment used in clearing Right-of-way. The job classification is that of personnel that routinely operates such equipment near energized lines with minimum supervision as needed.

**DUTIES AND RESPONSIBILITIES**

**Primary Functions:**

- Reports any unsafe conditions on distribution/transmission facilities.
- Trained in CPR and First-Aid
- Performs daily maintenance/service on assigned vehicles and equipment.
- Performs daily inspections and completes necessary reports on assigned equipment.
  - Skilled at mechanical skills and required to perform daily maintenance of machines one operates.
- ROW Maintenance/Clearing:
  - Primarily operates of the ROW mechanical tree-trimming equipment such as; (Jarraff, GEO-Boy, Cat-Skid Steer, Bulldozer) utilized to trim trees adjacent to TVEPA's rights-of-ways, and near energized line facilities.
  - Operates the pickups and transport vehicles and equipment involved with the transportation of TVEPA's ROW Heavy Equipment and personnel.
  - Must operate a chainsaw to cut brush and chipper to clean up ROW debris as needed.

**Secondary Functions:**

- Utilize radio for communications.
- Emergency storm support.
- Perform any other duties assigned in order to fulfill the objectives of the Association.

**Functions performed by all TVEPA Employees:** Keeps informed and complies with all TVEPA policies, procedures, and rules. Participates in Job Safety and Training. Complies with all TVEPA safety rules and regulations. Exercises reasonable care in the use and security of all TVEPA assets. Makes every effort to serve all members courteously and efficiently, to respond to their inquiries, satisfy their complaints and if unable to do so, refer them to the proper persons. Makes every effort at all times to do all possible to develop member's support. Keeps supervisor informed of all activities and advising of unusual situations or problems that arise. Cooperates with all employees in maintaining good working relationships and high morale, exchanges ideas, information, and job experiences.

**The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be constructed as exhaustive list of all duties and responsibilities of personnel so classified.**

### **EXTERNAL RELATIONSHIPS**

Maintain good relationships in all contacts with the general public. Establishes effective working relationships, provides information, assistance, coordination, advice, and other positive communication that best represents the business needs of the Association with the following:

- **Members-Consumers:** Responds to inquiries, provides advice and assistance, and promotes Association programs, policies, plans and services.
- **General Public and Community:** Maintains good relationships in all contacts with the general public and community. Presents a friendly. Positive and professional image for the Association.

### **JOB SPECIFICATIONS**

- **Education and Accreditation (s):** High School Diploma or GED.
- **Experience:** Minimum of two years as an Equipment Operator or documentation of specialized education or experience related to ROW work
- **Knowledge:** Possess a working knowledge of all materials, methods, and equipment utilized in ROW clearing, and understanding of line work and procedures of working near energized lines. Working knowledge of National Electrical Safety Code.
- **Abilities/Skills:** Ability to maintain/operate assigned tools/equipment, perform mathematical calculations, complete reports. Read and apply information from technical manuals/drawings and work order documentation.
- **Driving:** Minimum of a Mississippi CDL-class A (CDL-class A permit will be considered with the understanding that a full CDL-class A license is obtained within 90 days of employment)
- **Equipment (including Safety/PPE):** FR clothing as needed, hard hat, safety glasses, ear plugs, chain-saw chaps, work gloves, rubber gloves and safety reflective vest (required for assigned duties). All equipment utilized in ROW maintenance: Truck/Low-boy, Tree Trimmer, Tractor/Bush-hog, Chipper/Truck, Bucket-truck, winches, chainsaws, telescoping switch-stick (w/saw), pruners and lone reach saw, and related hand tools.
- **Physical Demands:** Majority of the time spent sitting position in/on equipment or vehicle. Must be able to lift up to 100 lbs., squat or bend in positions needed to service equipment, able to stand and walk for extended periods of time.
- **Work Environment:** Outside, in all weather conditions; overtime as required.

**After an offer of employment has been made the Association requires a physical which will include both alcohol and drug testing.**